

Prescott Unified School District Enrollment Process for Elementary Schools

All three of our A-Rated K-4 (Abia Judd, Lincoln, and Taylor Hicks) work collaboratively to ensure that all families who would like to attend a PUSD elementary school are accommodated. This document explains the enrollment process, in addition to sharing information about “open enrollment.”

Timeline:

4th Monday in January: Pre-Registration forms go home with all currently-enrolled students.

4th Friday in January: All pre-registration forms are due back to the school

3rd Week of February: Kindergarten Open Houses are held at each individual school

3rd Thursday of February: Online registration opens to all grades for the upcoming school year

4th Thursday of February:

- All students living within the school's attendance boundaries are accepted.
- New students living in PUSD boundaries but outside of their preferred K-4 school's attendance area are accepted, if there is space available at that school.

1st Thursday of March:

● New students living outside of PUSD boundaries will be accepted, if schools are not at capacity. These students must fill out an Open Enrollment application.

March - August:

- All students living within the school's attendance boundaries are accepted.
- New students outside of school's attendance boundaries or PUSD boundaries will be accepted, if space is available in their grade level at their requested school. (see below).

Open enrollment procedure for new-to-PUSD K-4 students. (Students not living in the attendance area of the K-4 school the new family is requesting to attend.)

NOTE: [Abia Judd ES, Lincoln ES, and Taylor Hicks ES](#) are ALL 'A-Rated' schools by the AZ State Board of Education. All use the same curriculums for each subject, and have excellent teachers, and strong test scores. All three offer Art, Music, PE, a full library, after-school clubs, and a full-time Registered Nurse. Busing is available from Prescott ONLY within each school's attendance area. (PUSD has buses that run to/from Prescott Valley and Chino Valley as well, which stop at each PUSD K-4 school.)

1. The family of a new PUSD student contacts the school they would like to attend.
2. Based on current enrollment, the school confirms whether or not they can accept additional out-of-area students in the grade(s) being requested.
 - a. If space is available for out-of-area students at the family's first-choice school in the grade(s) requested, the new out-of-area student is enrolled in their first choice school. Students living outside PUSD's boundaries fill out an Open Enrollment application.
 - b. If space is not available at the first-choice school, the family is advised which of our other two A-Rated K-4 schools has space available in the grade(s) requested.
3. Because balanced enrollment and lower class sizes benefit all students, out-of area students will be directed first to the school with the lowest class sizes in the requested grade(s).
4. Families may ask to be placed on a waiting list at their first-choice school, in case enrollment later decreases at that school.